

STATE OF WISCONSIN  
BEFORE THE DEPARTMENT OF REGULATION AND LICENSING

IN THE MATTER OF THE APPLICATION :  
FOR A REAL ESTATE SALESPERSON'S :  
LICENSE :

LAURIE A. BOWERS,  
APPLICANT. :

**NOTICE OF DENIAL  
OF APPLICANT'S  
REQUEST FOR HEARING  
AND ORDER**

98 REB 190

LS9808193 REB

TO: Laurie A. Bowers  
P.O. Box 231  
Westfield, WI 53964

**PLEASE TAKE NOTICE THAT** the applicant's request for a hearing on the Department of Regulation and Licensing's (hereinafter "Department") July 31, 1998, Notice of Denial of application for a Real Estate Salesperson's License in the state of Wisconsin is **DENIED**.

Based upon the record in this matter, the Department makes the following:

### FINDINGS OF FACT

1. On or about July 1, 1998, Laurie A. Bowers submitted an application for a Real Estate Salesperson's License. A true and correct copy of Ms. Bowers' application file is attached to this document as Exhibit A. Exhibit A is incorporated by reference into this document.
2. In Ms. Bowers' original application materials, she indicated "Yes" in response to the following question:  
  
Have you ever been convicted of a misdemeanor or a felony, or driving while intoxicated (DWI), in this or any other state, **OR** are criminal charges or DWI charges currently pending against you? If YES, complete and attach Form #2252.
3. A search of the records of the Crime Information Bureau (CIB) in the Department of Justice indicates a felony conviction.
4. On or about July 31, 1998, The Department of Regulation and Licensing denied Ms. Bowers' application for licensure based on its determination that Ms. Bowers had been convicted of a felony.
5. The findings set forth above are not contested in the applicant's August 13, 1998, request for hearing.

6. The applicant's August 13, 1998, request for hearing does not contain an allegation of any error of fact or of law for her claim that the denial of her application should be overturned.

### **CONCLUSIONS OF LAW**

1. Based upon the application record and applicant's request for hearing, there exists no issue of material fact<sup>1</sup> upon which a hearing is warranted.
2. Applicant's request for hearing does not contain the elements required by administrative code to mandate the grant of a hearing in this matter."
3. The applicant's criminal record, which includes a felony conviction, constitutes the denial of the issuance of a Real Estate Salesperson's License under section 452.03 of the Wisconsin statutes.

### **ORDER**

1. Based upon the record in these proceedings, it is ordered that the applicant's request for hearing is **DENIED**, and no hearing shall be scheduled.
2. The application of Laurie A. Bowers for a Real Estate Salesperson's License is **DENIED**.
3. This document constitutes the Department's Final Decision and Order in this matter.

Dated this 19<sup>th</sup> day of August, 1998.

DEPARTMENT OF REGULATION AND LICENSING

  
On Behalf of the Department

<sup>1</sup> Sec. 227.42, Stats., provides:

**Right to hearing.** (1) In addition to any other right provided by law, any person filing a written request with an agency for hearing shall have the right to a hearing which shall be treated as a contested case if:

- (a) A substantial interest of the person is injured in fact or threatened with injury by agency action or inaction;
- (b) There is no evidence of legislative intent that the interest is not to be protected;

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(c) The injury to the person requesting a hearing is different in kind or degree from injury to the general public caused by the agency action or inaction; and

**(d) There is a dispute of material fact.**

<sup>ii</sup> Wis. Admin. Code § RL 1.07 provides in pertinent part:

Request for Hearing. . . The request [for hearing] shall . . . set forth all of the following:

. . . .

(3) A specific description of the mistake in fact or law which constitutes reasonable grounds for reversing the decision to deny the application for a credential. If the applicant asserts that a mistake in fact was made, the request shall include a concise statement of the essential facts which the applicant intends to prove at the hearing. If the applicant asserts a mistake in law was made, the request shall include a statement of the law upon which the applicant relies.

Wis. Admin. Code § RL 1.08(1) provides in pertinent part:

A request shall be granted if requirements in s. RL 1.07 are met . . . .

**EXHIBIT A  
INDEX**

**PAGE(S)    DOCUMENT**

1-7	Application for Real Estate Salesperson's License, dated 7-1-98
8-9	Crime Information Bureau Record Check print-out re: Laurie A. Bowers
10-12	Notice of Denial, dated 7-31-98
13	Affidavit of Mailing, dated 7-31-98
14	Request for Hearing, dated 8-13-98

504447, LAURIE  
**Department of Regulation & Licensing**

State of Wisconsin  
Information requested is  
required for processing.

P.O. Box 8935, Madison, WI 53708-8935  
(608) 266-5511, Extension 43  
TTY# (608) 267-2416, hearing or speech  
TRS# 1-800-947-3529, impaired only

**BUREAU OF DIRECT LICENSING AND REAL ESTATE**  
**APPLICATION FOR NEW SALESPERSON OR BROKER LICENSE**

**FEE:** \$41.00

**PAYABLE TO:** Department of Regulation and Licensing

**IMPORTANT:** You may not operate as a real estate agent until you have actually received the license, which will be issued within one week of RECEIPT of this properly completed form by the department. This application must be submitted within **ONE YEAR** following the date you wrote and passed the examination.

**OFFICE USE ONLY**

REG TYPE <u>94</u>	LICENSE #	EMPLOYER'S LICENSE # <u>834408</u>		
GRANT DATE —	DELETE  094 -	EMPLOYER'S NAME <u>WIS LAKES REALTY INC</u>		
		#13-Exam DATE: <u>6-24-98</u> NA: <u>19</u> ST: <u>75</u>	#16-Prior License	#15/44-Business Name

**TYPE OR PRINT IN INK**

**SECTION A: ALL APPLICANTS**

**TYPE OF LICENSE:** Mark an X in the appropriate box.

☐ Broker

☒ Salesperson

**ENTER YOUR NAME:**

Bowers  
Last

Laurie  
First

A  
Initial

**ENTER YOUR MAILING ADDRESS:**

(Note: If mailing address is a P.O. Box, the Zip Code # must be that of the P.O. Box, not the street address.)

Number P.O. Box 231 Street Westfield Apartment #  
P.O. Box (if applicable)  
City Westfield State Wisconsin Zip Code 53964

**DATE OF BIRTH:**

08 month 07 day 1966 year

**DAYTIME TELEPHONE NUMBER:**

(Include area code) (608) 296-3160

**ENTER BUSINESS OR OCCUPATION FOR THE LAST TWO YEARS:**

Telemarketing  
Customer Service

**For Receipting Use Only**

**TRANSACTION #077**

41 \$3094 7000 094 RE SALES 41.00  
TAX .00  
TOTAL 41.00  
WDRL .00  
L1 C4 11:24 01/JUL/98 M1 2-10 77

Application Addendum  
**CONVICTIONS AND PENDING CHARGES**

[You must complete this form if you checked "Yes" in response to any of the application questions on convictions or pending charges.]

Your application states that you have been convicted of a crime, or that criminal charges are pending against you. The Fair Employment Act (sections 111.31 through 111.395 of the Wisconsin Statutes) prohibits employment discrimination on the basis of conviction record or arrest record unless the circumstances of the conviction or arrest "substantially relate to the circumstances of the particular job or licensed activity". The information requested in this form will be used to determine whether your application should be granted, approved with limitations, or denied. **This form must be signed and notarized.** The information you provide in this form may be verified against criminal information records, and an omission of information on this form will be considered a false statement on an application.

For questions, contact Marlene Maly, Division of Business Licensure & Regulation, at (608) 266-5511-Extension 32.

(Hearing or speech impaired only: TTY# (608) 267-2416; TRS# 1-800-947-3529).

Please Type or Print in Ink

Type of Credential: \_\_\_\_\_

Name: Laurie A. Bowers Date of Birth: 08-07-66

Address: P.O. Box 231 Westfield WI 53964

Race\*: White Sex\*: Female Social Security Number\*\*: 389-86-6149

\*This information is necessary to check criminal information records. \*\*This information helps us but is voluntary

1. List any other names you have ever used, especially any names under which you have been arrested:

Laurie A Schrank (maiden name)

2. List all felonies, misdemeanors, traffic crimes and other violations of state or federal law of which you have ever been convicted, in this or any other state, whether the conviction resulted from a plea of no contest or a guilty plea or verdict. For each, list the date of conviction, the location of the court (county and state) and the complete sentence received (fine, imprisonment, probation, etc.). Do not include municipal ordinance violations or traffic offenses, **except**: include convictions for any offenses involving alcohol or drug use, especially convictions for operating a motor vehicle while intoxicated (OWI, DUI, etc.). Attach another sheet if necessary.

Offense	Date	Location	Sentence
<u>NIA</u>			

3. Have you ever been sentenced by a court to participate in an alcohol or other drug assessment, treatment, or counseling program? \_\_\_\_\_ Yes ☒ No.

4. If your answer to the above is "yes", did you successfully complete the program? \_\_\_\_ Yes \_\_\_\_ No  
When? \_\_\_\_\_ What evidence can you provide that you successfully completed the program? (Attach certificate of completion or provide name and address of agency for verification.)

# State of Wisconsin Department of Regulation & Licensing

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## SECTION C: BROKER APPLICANTS

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ENCLOSE one of the following as proof of completion of education requirement.

1. A photocopy of a certificate issued by an approved school certifying completion of the 36-hour educational program in business management.

### NON-RESIDENTS:

- a. Submit proof of completion of 3 designated hours at a Wisconsin-approved school.
  - b. Submit proof of completion of at least 33 hours of education completed in your resident state.
  - c. Submit copy of license from resident state.
  - d. If you do not presently hold a Wisconsin sales license, also submit materials required of sales applicants.
2. A transcript showing 20 academic semester-hour credits completed at an institution of higher learning in real estate or real estate-related law.
  3. A photocopy of current bar membership card or a certificate of good standing in the Wisconsin State Bar.

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Check one of the following:

☐ I presently hold a salesperson's license in Wisconsin.

☐ I do not presently hold a salesperson's license in Wisconsin. I have passed the Wisconsin salesperson's exam and the Wisconsin broker's exam (the state portion only of salesperson's exam if applicant has been licensed in another state at any time during the past 2 years). I have also enclosed evidence of having satisfied the salesperson's education requirement in Section B.

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If you wish to register a trade name under which you intend to do business as an individual broker, enter that name.

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If you will be a broker representative of a business entity (corporation, partnership, limited liability company) licensed to act as a broker in Wisconsin, enter:

- a) Name of business entity: \_\_\_\_\_
- b) Your title: \_\_\_\_\_
- c) Business entity Wisconsin broker's license number: \_\_\_\_\_

If the business entity is a new company which has not yet been licensed in Wisconsin, an Application For Real Estate Business Entity License (Form #815) and a \$41 fee must also be filed to obtain a license for the business entity.

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**TRUST ACCOUNT.** You are not required to maintain a trust account before you receive monies in the capacity of a broker. However, real estate trust funds **MUST BE DEPOSITED** in a Wisconsin bank, savings and loan association, or credit union within 48 hours of receipt (or the next business day of a depository institution if it's closed on the day of receipt) and a Consent to Examine and Audit Trust Account (Form #814) must be completed by you and the depository institution and submitted to the department within 10 days after opening the account.

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IF YOU WANT FORM #814 SENT WITH YOUR LICENSE, ENTER YOUR INITIALS: \_\_\_\_\_

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PREPARED BY	
DATE	

1 we had incurred medical expenses due to our  
2 daughter asthma and we had borrowed about  
3 what we could afford covering us financial  
4 distress. I had taken funds with intention  
5 of repaying them in full. Letter of reference  
6 are available upon request.

Laurie Brown



0072 5981 WI013015Z  
HRI 42888 80 07/03/98 10:02 01 OF 03

STATE IDNO: WI00754734  
PURPOSE CODE: E

ATTENTION: HALY

PAGE 001

RECORD RELEASE DATE 07/03/98

THIS IDENTIFICATION RECORD SUMMARIZES INFORMATION SENT TO CIB BY FINGERPRINT  
OF CONTRIBUTORS IN WISCONSIN. IF FURTHER INFORMATION ON A CHARGE OR DISPOSITION  
IS DESIRED, CONTACT THE AGENCY THAT FURNISHED THE INFORMATION. IF FINGERPRINTS  
DID NOT ACCOMPANY YOUR REQUEST, THE CIB CANNOT GUARANTEE THIS RECORD RELATES  
TO THE PERSON IN WHOM YOU HAVE AN INTEREST. THE USE AND DISSEMINATION OF THIS  
RECORD IS REGULATED BY STATE LAW.

WISCONSIN STATE IDENTIFICATION NUMBER WI 754734  
NAME: BOWERS/LAURIE/ANN SEX: F RACE: W DATE OF BIRTH: 08/07/66  
FINGERPRINT CLASSIFICATION: UNAVAILABLE

0072 5981 WI013015Z  
HRI 42888 80 07/03/98 10:02 02 OF 03

ARREST #	DATE	CONTRIBUTOR	ORI
1	12/26/97	MARQUETTE CO SHF	WI0390000

CASE #	ARRESTING AGENCY	ORI
B970161	MARQUETTE CO SHF	WI0390000

NAME USED	DATE OF BIRTH USED	PHOTO: LOCAL/CIB
BOWERS/LAURIE/ANN	08/07/66	NO YES

CHARGE#:	1	TRANSACTION TYPE: ADULT ARREST	COUNTS: 1
LITERAL:	FRAUDULENT WRITINGS		
CITATION:	943.39		

NCIC CODE: 2699 NATURE:FELONY

DISPOSITION: NOT RECEIVED

CHARGE#:	2	TRANSACTION TYPE: ADULT ARREST	COUNTS: 1
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0072 5981 WI013015Z  
HRI 42888 80 07/03/98 10:02 03 OF 03

LITERAL: THEFT  
CITATION: 943.20(3)(A)

NCIC CODE: 2399 NATURE:MISDEMEANOR

DISPOSITION: NOT RECEIVED

WIH, DIRECTOR, CIB, MADISON, WI

8

0003 5981 WI013015Z  
IRI 39002 63 07/03/98 08:48 01 OF 02

: NAME : BOWERS/LAURIE/A  
SEX: F  
RACE: U  
DATE-OF-BIRTH: 08/07/66  
SOC SEC-NO: 389866149  
PURPOSE CODE: E

ATTENTION: MARY

NAME	STATE ID NO.	FBI ID NO.	REPORT DATE					
BOWERS/LAURIE/ANN	WI 754734		07/03/98					
SEX	RACE	BIRTH DATE	HEIGHT	WEIGHT	EYES	HAIR	SKIN	BIRTH PLACE
W		08/07/66	5- 7	150	GRN	BRO		WISCONSIN

LAST KNOWN ADDRESS  
521 CTH A, WESTFIELD, WI

SOCIAL SEC	FINGERPRINT CLASS	SCARS-MARKS-TATTOOS
39-86-6149	UNAVAILABLE	DISC NECK

PHES USED	DOB	MISC NUMBERS
BOWERS/LAURIE/ANN	08/07/66	

CORD LAST UPDATED 01/29/98

0003 5981 WI013015Z  
IRI 39002 63 07/03/98 08:48 02 OF 02

\*\*\* AUTOMATED RECORD-FQ PROVIDES ONLINE RESPONSE \*\*\*\*\*



State of Wisconsin \ DEPARTMENT OF REGULATION & LICENSING

Tommy G. Thompson  
Governor



Marlene A. Cummings  
Secretary

1400 E. WASHINGTON AVENUE  
P.O. BOX 8935  
MADISON, WISCONSIN 53708-8935  
E-Mail: dorl@mail.state.wi.us  
(608) 266-2112  
FAX#: (608) 267-0644

July 31, 1998

LAURIE A BOWERS  
PO BOX 231  
WESTFIELD WI 53964

Re: APPLICATION FOR REAL ESTATE SALESPERSON'S LICENSE;  
NOTICE OF DENIAL

Dear Ms. Bowers:

PLEASE TAKE NOTICE that the State of Wisconsin, Department of Regulation and Licensing (department), has reviewed your application for a real estate salesperson's license and denies the application for the following reasons:

1. On the real estate salesperson's application you answered "YES" to the following question:
  - A. Have you ever been convicted of a misdemeanor or a felony, or driving while intoxicated (DWI), in this or any other state, OR are criminal charges or DWI charges currently pending against you? If YES, complete and attach Form #2252.
2. You completed Form #2252 indicating that you had criminal charges of theft, fraudulent writings and forgery pending.
3. According to information received from Attorney Len Kachinsky, you entered a plea of no contest to one count of felony theft on July 1, 1998. The other charges were dismissed and read in. A pre-sentence investigation was ordered. A Judgment of Conviction will not be available until after sentencing on September 30, 1998.

The legal basis for this decision is:

1. Section 452.03, Stats., states:

Brokers and salespersons licensed. No person may engage in or follow the business or occupation of, or advertise or hold himself or herself out as, or act

temporarily or otherwise as a broker or salesperson without a license. Licenses shall be granted only to persons who are competent to transact such businesses in a manner which safeguards the interests of the public, and only after satisfactory proof of the persons competence has been presented to the department.

2. Section 452.09(1)(e), Stats., states:

Application for license, contents. (1) Form of application. Any person desiring to act as a broker or salesperson shall submit to the department an application for a license. The application shall be in such form as the department prescribes and shall include the following:

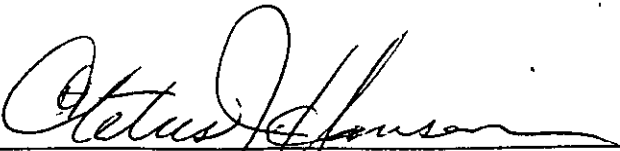
(e) Any other information which the department may reasonably require to enable it to determine the competence of each applicant, including each member of the partnership, or each officer of the corporation, to transact the business of a broker or salesperson in a manner which safeguards the interest of the public.

3. Section 111.335(1)(b), Stats., states:

Notwithstanding s. 111.322, it is not employment discrimination because of arrest record to refuse to employ or license, or to suspend from employment or licensing, any individual who is subject to a pending criminal charge if the circumstances of the charge substantially relate to the circumstances of the particular job or licensed activity.

4. Section 111.335(1)(c)1., Stats., states:

Notwithstanding s. 111.322, it is not employment discrimination because of conviction record to refuse to employ or license, or to bar or terminate from employment or licensing, any individual who...(h)as been convicted of any felony, misdemeanor or other offense the circumstances of which substantially relate to the circumstances of the particular job or licensed activity.

  
\_\_\_\_\_  
CLETUS J. HANSEN, DIVISION ADMINISTRATOR  
DIVISION OF BUSINESS LICENSURE AND REGULATION

**NOTICE OF RIGHT TO HEARING ON CREDENTIAL DENIAL**

PLEASE NOTE that you have a right to a hearing on the denial of your application if you file a request for hearing in accordance with the provisions of Ch. RL 1 of the Wisconsin Administrative Code. You may request a hearing within 45 calendar days after the mailing of this notice of denial. Your request must be submitted in writing to the Department of Regulation and Licensing at:

Department of Regulation and Licensing  
Bureau of Direct Licensing and Real Estate  
1400 East Washington Avenue  
PO Box 8935  
Madison, WI 53708-8935

The request must contain your name and address, the type of credential for which you have applied, a specific description of the mistake in fact or law that you assert was made in the denial of your credential, and a concise statement of the essential facts which you intend to prove at the hearing. You will be notified in writing of the department's decision. Under s. RL 1.08 of the Wisconsin Administrative Code, a request for a hearing is denied if a response to a request for a hearing is not issued within 45 days of its receipt by the department. Time periods for a petition for review begin to run 45 days after the department has received a request for a hearing and has not responded.

**NOTICE OF RIGHT TO WITHDRAW REQUEST FOR HEARING**

A request for hearing may be withdrawn at any time. Upon the filing of a request for withdrawal, the credentialing authority shall issue an order affirming the withdrawal of a request for hearing on the denial. Such a withdrawal shall be with prejudice unless otherwise expressly stated in the order.

If you have any questions concerning this matter, please contact Marlene Maly at 608-266-5511 Ext. 32.

STATE OF WISCONSIN  
DEPARTMENT OF REGULATION AND LICENSING

In the Matter of The Application For :  
Real Estate Salesperson's License For :  
LAURIE A. BOWERS, :  
Applicant :


AFFIDAVIT OF MAILING

STATE OF WISCONSIN   )  
                                  )  
COUNTY OF DANE       )

I, Marlene M. Maly, having been duly sworn on oath, state the following to be true and correct based on my personal knowledge:

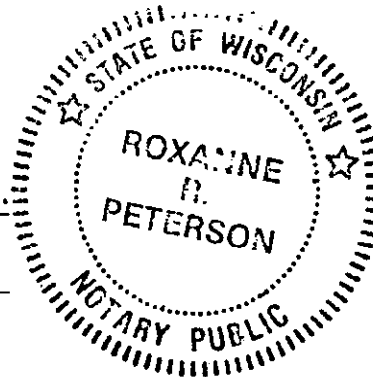
1. I am employed by the Wisconsin Department of Regulation and Licensing.
2. On July 31, 1998 I served the annexed Notice of Denial upon the applicant by enclosing a true and accurate copy of the above-described document in an envelope properly stamped and addressed to the above-named applicant and placing the envelope in the State of Wisconsin mail system to be mailed by the United States Post Office by first class mail.
3. The address used for mailing the Decision is the address that appears in the records of the Department as the applicant's last-known address and is:

PO BOX 231  
WESTFIELD WI 53964

  
Marlene M. Maly  
Department of Regulation and Licensing

Subscribed and sworn to before me  
this 31<sup>st</sup> day of July, 1998.

Roxanne R. Peterson  
Notary Public, State of Wisconsin  
My Commission Expires 2/7/99



August 13, 1998

Department of Regulation and Licensing  
Bureau of Direct Licensing and Real Estate  
1400 East Washington Avenue  
PO Box 8935  
Madison, WI 53708-8935

RE: Notice OF Right To Hearing on Credential Denial

I would like to request a hearing on the denial of my application for a Real Estate Salesperson License. I am requesting a limited or restricted license; the denial letter did not state that the above was denied.

The broker, Gregory Slayton, whom wishes to employ me for Wisconsin Lakes Realty will provide a letter or personal appearance at the hearing on my behalf. The request would ask that I be allowed to receive ad calls and discuss the property with the customers and set up appointments. We would also like to ask that I be allowed to take appointments on showings. Mr. Slayton would handle the paperwork and the collecting and receiving of any and all funds from the sales that would incur from my appointments.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Laurie Bowers".

Laurie Bowers  
P.O. Box 231  
Westfield, WI 53964

STATE OF WISCONSIN  
BEFORE THE DEPARTMENT OF REGULATION AND LICENSING

In the Matter of the Application for a Real Estate Salesperson's License

Laurie A. Bowers,

AFFIDAVIT OF MAILING

Applicant.

STATE OF WISCONSIN    )  
                                  )  
COUNTY OF DANE        )

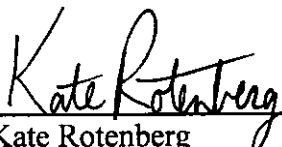
I, Kate Rotenberg, having been duly sworn on oath, state the following to be true and correct based on my personal knowledge:

1. I am employed by the Wisconsin Department of Regulation and Licensing.

2. On August 25, 1998, I served the Notice of Denial of Applicant's Request for Hearing and Order dated August 19, 1998, LS9808193REB, upon the Applicant Laurie A. Bowers by enclosing a true and accurate copy of the above-described document in an envelope properly stamped and addressed to the above-named Applicant and placing the envelope in the State of Wisconsin mail system to be mailed by the United States Post Office by certified mail. The certified mail receipt number on the envelope is Z 233 819 715.

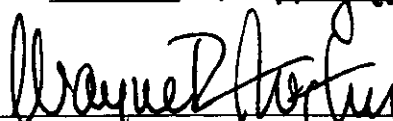
3. The address used for mailing the Decision is the address that appears in the records of the Department as the Applicant's last-known address and is:

Laurie A. Bowers  
P.O. Box 231  
Westfield WI 53964

  
\_\_\_\_\_  
Kate Rotenberg  
Department of Regulation and Licensing  
Office of Legal Counsel

Subscribed and sworn to before me

this 25<sup>th</sup> day of August, 1998.

  
\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission is permanent.



## NOTICE OF RIGHTS OF APPEAL

TO: LAURIE A BOWERS

You have been issued an Order. For purposes of service the date of mailing of this Order is 8/25/98. Your rights to request a rehearing and/or judicial review are summarized below and set forth fully in the statutes reprinted on the reverse side.

### A. REHEARING

Any person aggrieved by this order may file a written petition for rehearing within 20 days after service of this order, as provided in section 227.49 of the Wisconsin Statutes. The 20 day period commences on the day of personal service or the date of mailing of this decision. The date of mailing of this Order is shown above.

A petition for rehearing should name as respondent and be filed with the party identified below.

A petition for rehearing shall specify in detail the grounds for relief sought and supporting authorities. Rehearing will be granted only on the basis of some material error of law, material error of fact, or new evidence sufficiently strong to reverse or modify the Order which could not have been previously discovered by due diligence. The agency may order a rehearing or enter an order disposing of the petition without a hearing. If the agency does not enter an order disposing of the petition within 30 days of the filing of the petition, the petition shall be deemed to have been denied at the end of the 30 day period.

A petition for rehearing is not a prerequisite for judicial review.

### B. JUDICIAL REVIEW.

Any person aggrieved by this decision may petition for judicial review as specified in section 227.53, Wisconsin Statutes (copy on reverse side). The petition for judicial review must be filed in circuit court where the petitioner resides, except if the petitioner is a non-resident of the state, the proceedings shall be in the circuit court for Dane County. The petition should name as the respondent the Department, Board, Examining Board, or Affiliated Credentialing Board which issued the Order. A copy of the petition for judicial review must also be served upon the respondent at the address listed below.

A petition for judicial review must be served personally or by certified mail on the respondent and filed with the court within 30 days after service of the Order if there is no petition for rehearing, or within 30 days after service of the order finally disposing of a petition for rehearing, or within 30 days after the final disposition by operation of law of any petition for rehearing. Courts have held that the right to judicial review of administrative agency decisions is dependent upon strict compliance with the requirements of sec. 227.53 (1) (a), Stats. This statute requires, among other things, that a petition for review be served upon the agency and be filed with the clerk of the circuit court within the applicable thirty day period.

The 30 day period for serving and filing a petition for judicial review commences on the day after personal service or mailing of the Order by the agency, or, if a petition for rehearing has been timely filed, the day after personal service or mailing of a final decision or disposition by the agency of the petition for rehearing, or the day after the final disposition by operation of the law of a petition for rehearing. The date of mailing of this Order is shown above.

The petition shall state the nature of the petitioner's interest, the facts showing that the petitioner is a person aggrieved by the decision, and the grounds specified in section 227.57, Wisconsin Statutes, upon which the petitioner contends that the decision should be reversed or modified. The petition shall be entitled in the name of the person serving it as Petitioner and the Respondent as described below.

### SERVE PETITION FOR REHEARING OR JUDICIAL REVIEW ON:

STATE OF WISCONSIN DEPARTMENT OF REGULATION AND LICENSING  
1400 East Washington Avenue  
P.O. Box 8935  
Madison WI 53708-8935